



Student Government Co-Sponsorship Form

*Fields in gray are for office use only

Name of Event: _____

Date(s) and Time(s) of Event: _____

Total Non-SAF Funding Received: \$ _____

Total SAF Funding Received: \$ _____

Other expected sources of funding (use separate sheet if needed):

Marketing Methods and Costs (use separate sheet if needed):

Expected Attendance:

FSU Student Attendance _____ + Non-FSU Student Attendance _____ = Total _____

Ticket Prices: Student: _____ Non-Student: _____

Expected Ticket Proceeds (if applicable): \$ _____

Total Event Budget: \$ _____

*Please include a typed description of the event on a separate sheet. Please include attendance numbers from prior years (if applicable) and any other important details.

Expense Categories (please attach a breakdown of any expenses not explained above)	Event Totals	Other Funding	Requested Amount	Recommended Amount (For office use only)	Allocated (For office use only)
Printing					
Food					
Equipment Purchases (includes shipping)					
Equipment Rental					
Advertising					
Registration/Conf. Fees					
Personal Service Fee					
Rental (Building, hotel, etc.)					
Transportation (airfare, vehicle expenses)					
Other Expenses					
Column Total					

Besides Funding, what can Student Government do to help with this event?

Student Contact: _____ Date: _____

Position: _____ RSO: _____

Contact Phone: _____ Contact Email: _____

Signatures:

Date Received	_____		Recommended?
	Date		
Received by Treasurer	_____	_____	Yes/No
	Date	Signature	
Received by President	_____	_____	Yes/No
	Date	Signature	